**MINUTES**

Regular Meeting of the Board of Directors

February 14, 2023

A regular meeting of the Board of Directors of the Ulster County Economic Development Alliance was held at 4:15 P.M. on Tuesday February 14, 2023 at 244 Fair Street, 6th Floor, Kingston, NY 12401.

Members of the public could also join from 920 Broadway, New York, NY 10010; 20 Esther Place, Lake Katrine, NY 12449, 16 Mercer Street, New York, NY 10016

The following Board Members were present in person:

Christopher Cerrone

Brian Cahill

Herb Litts

The following Board Members were present via Zoom:

Sarah Haley

Ashley Knox

Zach Kleinhandler

Also, in attendance were:

President/CEO: Tim Weidemann Director, Ulster County Office of Economic Development

CFO: Adam Korol Deputy Commissioner, Ulster County Department of Finance

Ulster County Office of Economic Development Staff:

Joshua Stratton-Rayner Deputy Director, Economic Development

Samantha Liotta Business Services Administrator

Melissa Winfield Confidential Secretary

Other Attendees

Alicia DiMarco Ulster County Comptroller’s Office

March Gallagher Ulster County Comptroller’s Office

Lindsay Simonson County Attorney’s Office

Dan Spangler Atlantic Lab Testing

The meeting was called to order by Chair Sarah Haley at 4:15 P.M.

**AGENDA**

**Motion:** Brian Cahill made a motion to accept the agenda; seconded by Herb Litts.

**Vote:** Passed unanimously

**PUBLIC COMMENT ON AGENDA ITEMS**

**Discussion:** Dan Spangler thanked the Board for the opportunity to speak and wanted the opportunity to hear about potential new construction projects.

March Gallagher asked Tim Weidemann about the financials with respect to ARPA funding coming into the County, stated she will look over the applicants for the CARES II Grant and review submitted applications for the CARES I Grant.

**MINUTES**

**Motion:** Brian Cahill made a motion to approve the minutes for the December 13, 2022 Board Meeting as submitted, seconded by Herb Litts.

**Vote:** Motion Passed

**President / CEO Report**

**New Members**

**Discussion:** Timothy Weidemann introduced new Economic Development Confidential Secretary, Melissa Winfield, and new UCEDA Board member, Christopher Cerrone.

**Project Updates**

**Discussion:** Timothy Weidemann provided updates on iPark87, Cares I and II, and UGREEN / Green Business Champions.

**Executive Session**

**Discussion:** Timothy Weidemann requested the Board enter Executive session. Motion was made by Brian Cahill, seconded by Herb Litts, to include:

**UCEDA Board:** Timothy Weidemann, Adam Korol, Sarah Haley, Ashley Knox, Zach Kleinhandler, Christopher Cerrone, Brian Cahill, Herb Litts

**OED Staff:** Joshua Stratton-Rayner, Melissa Winfield, Samantha Liotta

**Other Attendees:** March Gallagher (Comptroller’s Office), Alicia DeMarco (Comptroller’s Office), Lindsay Simonson (County Attorney’s Office)

Entered Executive Session at 4:29PM

Exited Executive Session at 4:41PM

Herb Litts, upon exiting Executive Session, asked that it be noted no decisions were made, nor votes taken during this session

**CFO Report**

**Discussion:**  December 2022 and January 2023 Financial Reports presented

**Motion:** Herb Litts made a motion to approve financial reports, seconded by Brian Cahill

**Vote:** Motion Passed

**New Business**

**Discussion:**  Harris Beach Invoice Approval

**Motion:** Brian Cahill made a motion to approve payment of Harris Beach invoices, seconded by Herb Litts

* Invoice #8898289 – East - $900.00
* Invoice #8898288 – West - $4,398.80
* Invoice #8893712 – West - $252.00

**Vote:** Motion passed

**Discussion:**  Approve Recommendation for 2022 Auditoras UHY for one year and send Auditing Services to RFP this Fall.

**Motion:** Herb Litts made the motion to extend the contract for UHY for one year to perform 2022 Auditing Services and go to RFP in the Fall.

**Vote:** Motion passed

**Discussion:**  Authorize President/CEO to renew short-term storage agreements

**Motion:** Herb Litts made a motion to authorize the President/CEO to renew the short-term storage agreements for one year, seconded by Christopher Cerrone.

**Vote:** Motion passed

**OLD BUSINESS**

There was no old business to discuss.

 **PUBLIC COMMENT**

No one asked for the privilege of the floor.

**ADJOURNMENT**

**Motion**: Herb Litts made a motion to adjourn the meeting, seconded by Christopher Cerrone.

**Vote**: Motion passed. Meeting adjourned at 5:00PM